



PROJECT ADMIN

KAREN JUVY PACLE

Ms. Pacle is a highly personable and dedicated administrative professional with diverse work experiences from various industries. Ms. Pacle is a valuable member of the admin team at the Geo Forward headquarters. She's also a coordinator of all projects under the Geo Forward umbrella, and a great asset to the team.



EDUCATION AND PROFESSIONAL LICENSES

- Associate degree with an Emphasis in Obstetrics & Tocology – Capitol University

WORK EXPERIENCE

Much of Ms. Pacle's professional experience stems from her background working on global-scale projects in sales and tourism-related services.

Ms. Pacle has over eight years of professional experience working for small- and large-scale enterprises and has a remarkable talent for managing client needs, problem-solving, and keeping projects on track for success. Karen Pacle brings many of the beneficial aspects and customer service experience developed overtime from working in sales and travel/airline industry, and has incorporated them into the daily operations of the environmental engineering industry for a more efficient and productive system all-around.

Lastly, Karen Pacle has an outstanding sale, and customer service background in the tourism industry and marketing fields. Her ability to wear many hats has been a proven asset to the environmental field and provides ongoing motivation for our team of engineers, scientists and contractors.



PRIMARY RESPONSIBILITIES

- Environmental Engineering
- Geology & Earth Science
- Regulatory Case Management
- Contamination Remediation
- Excavation & Earthwork
- Environmental Due Diligence
- Health & Safety Management

Ms. Pacle serves as an integral member of Geo Forward's administrative team, where she efficiently manages a wide array of tasks essential to the smooth functioning of the company. With a keen attention to detail and strong organizational skills, Ms. Pacle excels in handling administrative responsibilities, including coordinating schedules, managing correspondence, and ensuring the seamless flow of day-to-day operations. Her dedication and proficiency contribute significantly to Geo Forward's overall operational excellence.